

February Meeting Minutes for
Institute of Electrical and Electronics Engineers (IEEE) National Capital Area Council (NCAC)

Date: Wednesday 9 February 2000

Location: Allie's American Grill, Tysons Corner Marriott

Time: Dinner 6:00 PM, Section & NCAC meetings beginning at 6:30 PM

The meeting was called to order by chairman, Don Rickerson, at approximately 8:30 with a request for the approval of the proposed agenda.

The previous meeting minutes were approved followed by the Treasurer's Report presented by treasurer, Saj Durrani. The treasurer's report was approved.

- Section Q1 assessments were sent early to both Washington and NOVA Section - no payments received
- Received payment of \$3000 from Compass
- Continued with effort to acquire credit card merchant account for Scanner billings
- It was recommended and approved that we continue with our current Crestar account and address the concentration banking issues later
- Approval of the budget for 2000 was postponed until next month.

Chairman/Vice-Chairman's Report - Don Rickerson/Satish Aggarawal

- Appointments to the NCAC audit committee were made as follows: Shyam Bajpai from the Washington Section, Mike Scheidt from NOVA, and Don Rickerson from the NCAC.
- The NCAC and both sections expect to provide timely report submissions to national (due Feb 20) in time to get the rebates. The Chairman reported that the NCAC 1999 Meeting Report has already been mailed to the RAB.
- Jerry Gibbon was nominated as Region 2 director.
- The NCAC is seeking nominations for the following positions:
 - NCAC University Coordinator- maintain relations with student chapters.
 - NCAC PACE Coordinator- maintain Profession Activities such as continuing education, PACE conferences, GOLD program.
 - Region 2 Chairman- Nominations for Region 2 Chairman are needed by 31 Jan. In theory, anyone who is a senior member is eligible, but in practice, they should have been a past Section Chairman.
- Jerry Gibbon was congratulated on the success of the Officer Training Seminar that was held at the Oracle Facility in Reston on 5 Feb.
- Satish addressed the section in support of the Awards Banquet. He requested support for complimentary dinners for all NCAC and Section Officers and spouses (or guest), all new Fellows and spouses, and awardees and spouses. He hopes to have an attendance of 300. It is to be a formal affair, with IEEE President, Bruce Einstein attending.

Contract Status – It was reported that the contract with Jackie Hunter for Admin Services has been signed, but the section on "letters for new members" has been deleted. The contract with brassring.com/Kaplan for job fairs has been signed by them and is presently with Tom Suttle of IEEE USA for approval. The contract with Karen Winstedt for Scanner Editor is with her for signature, but she will wait for the outcome of the Scanner coordination meeting.

Conferences - Jerry Gibbon

Radar 2000 is coming up in May.

Membership Development - Howard Needham would like to have a SM drive by inviting prospective Senior Members to NCAC meetings in April/May 2000.

Professional Activities - PACE - Saj Durrani

- Duval High School-project mentors needed
- Student Branch support needed-Capitol College asking for support
- Saj Durrani has initiated correspondence with schools for mentoring programs and speakers. He is currently in contact with 8 high schools. In addition, the plans for a JAVA course are in the works. CEU approvals

are being coordinated. Another course on Developing Web Sites is being coordinated at the University of MD. There was an offer to hold this course at Capitol College.

On January 10, Dave Booth held an organizational meeting for a new chapter of Life Members. He collected enough signatures to form a Life Chapter, which the NCAC will partition Region 2 to activate. The next meeting for the life chapter will be in May.

Liaison Reports:

National Engineer Week events - Don Rickerson

- 23 Feb luncheon
- 26 Feb dinner

Consultants Network – Jim Allen

The next meeting is Tuesday, Feb 15, at the Un of Md – College Park. See Web Site for details.

DC Council - Volunteers are needed to judge the Future Cities Competition. Rex Klopfenstein has been nominated as Engineer of the Year.

Washington Academy of Sciences - Jerry Gibbon to continue to be our representative.

Meeting adjourned a little after 9 PM.

Next Month's Meeting: NCAC and Washington Section Joint Meeting- 7 Mar 00- Bethesda

Respectfully submitted,
James Allen
Secretary, NCAC

Attendance List

Catherine Jordan	Wash. Sec. Chair.	240-453-3037	cmj@ieee.org
Don Rickerson	NCAC Chair	703-330-9028	d.rickerson@ieee.org
John Margosian	MTT Vice. Chair	301-365-1257	e80jwm@aol.com
Saj Durrani	NCAC Treasurer	301-774-4607	s.durrani@ieee.org
Satish Aggarwal	Vice Chair, NCAC	301-415-6005	sa@ieee.org
Jim Allen	NCAC Secretary	703-759-4884	j.d.allen@ieee.org
Jerry Gibbon	Wash. Sec./NCAC	202-482-3501	j.t.gibbon@ieee.org
William Kelly	NCAC Past Treasurer	703-243-3332	wjkelly@ieee.org
Vince Williams	NOVA Sec. Chair	703-437-7547	vwwilliams@ieee.org
Peter Sypher	NOVA Vice Chair	301-601-2711	p.sypher@ieee.org
Mike Cardinale	NOVA Treasurer	703-642-3538	cardinal@ieee.org
Robert Munzner	NOVA Secretary	703-620-3120	r.munzner@ieee.org
Michael J. Hurt			
Mike Scheidt		703-777-7367	mscheidt@loudon-net.com
Harold Stinger		703-281-7569	hstinger@sgt-inc.com
George Rodgers			
Dave Booth	SCANNER	540-364-1350	dbooth@ieee.org
Mike Picciolo		202-404-1984	
Hugh Maddocks			